

## REQUEST FOR QUOTE (RFQ)

Description of Goods/Service required: **APPOINTMENT OF SERVICE PROVIDER TO SUPPLY ELECTRIC SCISSOR LIFT FOR 12 MONTHS WITH FULL MAINTENANCE OPERATIONAL LEASE AGREEMENT**

Requisition No. 38609 RFQ No. 38609 Re-Advert date: 05 January 2012 Closing Date: 13 January 2012 at 11:00 AM

### THE FOLLOWING MINIMUM REQUIREMENTS WILL APPLY:

1. South African Revenue Services (SARS) valid Tax Clearance Certificate
2. Proof of Company Registration and company profile
3. Completed and signed MBD forms 4, 6.1, 7.2,8 and 9 and National Treasury General Conditions of Contract (GCC) (initialed).
4. Quotations will be evaluated on PPPFA 80/20 points system.
5. Price(s) quoted must be valid for at least sixty (60) days from the date of your offer and be according to specification.
6. Price(s) quoted must be firm and inclusive of VAT (If VAT registered)
7. Exclusion of other items will cause a disqualification, all quotes must be prepared according to the scope of work.

The MBD Forms, NT Conditions of Contract and the Supplier Database forms can also be downloaded from our website under the Procurement menu – [www.joburgmarket.co.za](http://www.joburgmarket.co.za) or obtainable from SCM Office, (4<sup>th</sup> floor)

Please note that Service Provider not registered on the database will be required to register on Joburg Market database prior to the order being finalized.

**NB: Failure to submit and comply with the above requirements will lead to a disqualification.**

### SPECIFICATIONS

Electric Scissor Lift		
<b>Platform Height</b>	<b>Working Height</b>	<b>Platform Capacity</b>
10m	12m	364kg

### Pricing schedule

Item Number	Description	Amount (VAT Inclusive)
1.1	Monthly Rental/Lease Costs	
1.2	Initial Set-up Costs	
1.3	Training of Five (5) Operators	
1.4	Other variable cost and applicable charges (Please Specify)	
	1.4.1	
	1.4.2	
	1.4.3	
	<b>TOTAL</b>	

## EVALUATION CRITERIA

Price = 80

Preference points = 20

The final proposal will be evaluated on the basis of the new PPPFA 80/20 points system as presented in the preferential procurement regulations 2011, for this purpose MBD 6.1 form should be completed and submitted together with your quotation. The 80/20 points system will be as follows:

Price Assessment	80 Points
TOTAL	80
Preferential Elements	20 Points
B-BBEE Status Level of Contributor	Number of Points (80/20 system)
1	20
2	18
3	16
4	12
5	8
6	6
7	4
8	2
Non-compliant contributor	0

## GENERAL

The quotation must be submitted in either of the following ways before the closing date & time:


1. In a sealed envelope, duly endorsed: Requisition No.38609 Appointment of service provider to supply electric scissor lift for 12 months with full maintenance operational lease agreement the name and address of the service provider and then be deposited in the tender box at Market Main Building, Ground Floor Reception, which address is indicated above.
2. By fax to fax number: 086 244 5149 or email to [rmammburu@joburgmarket.co.za](mailto:rmammburu@joburgmarket.co.za) (Quotations submitted electronically must be supplemented by sealed hard copies).
- 3) The duration of contract is 12 months capped at R200 000.00 whichever comes first.

**NB: No quotations will be accepted after the closing date and time.**

Joburg Market is not obliged to appoint the cheapest tender and reserves the right not to accept any submission and to re-advertise if it so wishes. Service providers will be adjudicated according to the Supply Chain Management Policy using the 80/20 point system, based on the Preferential Procurement Policy Framework Act 5 of 2005 and MFMA, Act 56 of 2003 as well as the Broad-Based Black Economic Empowerment Act, Act 53 of 2003. It is the supplier's responsibility to ensure that all documents are received by Joburg Market before the closing date and time.

Enquiries: Technical enquiries must be addressed to Mr. Wandile Modiba 011 992 8124 or at [wmodiba@joburgmarket.co.za](mailto:wmodiba@joburgmarket.co.za) and SCM enquiries to Mr. Rofhiwa Mammburu at Tel 011 992 8119 or [rmammburu@joburgmarket.co.za](mailto:rmammburu@joburgmarket.co.za). Enquiries must be done in writing on or before closing date.

Approved by



05/01/2012

Supply Chain Operations Manager  
Ms. T Maluleke