



Joburg|Market

Joburg Market

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REQUEST FOR QUOTE (RFQ)

Description of Goods/Service required: **APPOINTMENT OF REPUTABLE SERVICE PROVIDER TO RECYCLE WASTE (MAGAZINES, NEWSPAPERS, PLASTICS, GLASS, CANS, OFFICE PAPER AND USED OIL)**

Requisition No. **32676** RFQ No. **32676** Advert date: **08 November 2011** Closing Date: **18 November 2011 at 11:00 AM**

THE FOLLOWING MINIMUM REQUIREMENTS WILL APPLY:

1. South African Revenue Services (SARS) valid Tax Clearance Certificate
2. Proof of Company Registration
3. Completed and signed MBD forms 4, 6.1, 8 and 9 and National Treasury Conditions of contract (initialed).
4. NEMA Section 20 Certification / Waste Management Licence
5. Quotations will be evaluated on PPPFA 80/20 points system.
6. Price(s) quoted must be valid for at least sixty (60) days from the date of your offer and be according to specification.
7. Price(s) quoted must be firm and inclusive of VAT (If VAT registered)
8. The following information must be indicated; percentage owned by HDI, Women; Disabled and emerging SMME's (Attach proof of turnover or financial statements) and if not indicated service providers will be allocated zero on preferential points.
9. Exclusion of other items will cause a disqualification, all quotes must be prepared according to the scope of work.

The MBD Forms, NT Conditions of Contract and the Supplier Database forms can also be downloaded from our website under the Procurement menu – www.joburgmarket.co.za or obtainable from SCM Office, (4th floor)

Please note that Service Provider not registered on the database will be required to register on Joburg Market database prior to the order being finalized.

NB: Failure to submit and comply with the above requirements will lead to a disqualification.

SPECIFICATIONS

Refer to the attached RFQ document.

EVALUATION CRITERIA

Functionality = 100 (Past relevant experience =30, Methodology and project approach = 30, Qualification and skill of resources = 30 and Financial capability = 10) Minimum required score is 70 points.

Price = 80

Preference points = 20 (HDI =4, Female =4, Disability=1, Emerging SMME's =6 and Locality=5)

GENERAL

A compulsory briefing session with representatives of interested parties will take place on **14/11/2011 at 12h00**. Prospective bidders are requested to meet in the conference room on the 4th floor of the Market Main Building, Joburg Market, Heidelberg Road, City Deep.

Non-Executive Mr. Lennox Tshwete (Chairperson), Ms Matsotso Vuso, Ms Nadira Sigh, Mr. Malome Morokoto, Dr. Simphiwe Ngqangweni, Mr. Griffith Zabela, Mr. Bethuel Netshiswinzhe, Mr. Charles John Finlayson, Ms Rosalie Manning
Executive Director Ms Patronella Telela (Acting Chief Executive Officer)

Auditors Auditor General
Registration Number: 2000/023383/07

The quotation must be submitted in either of the following ways before the closing date & time:

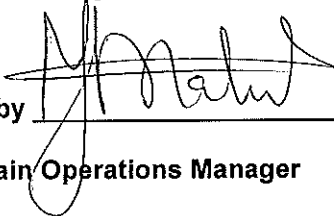
- 1) In a sealed envelope, duly endorsed: **Requisition No. 32676 Appointment of a service provider to recycle waste (Magazines, Newspapers, plastics, glass, cans, office paper and used oil)**, the name and address of the service provider and then be deposited in the **tender box at 4th floor Supply Chain office**, which address is indicated above.
- 2) By fax to fax number: **086 244 5149** or email to **rmammburu@joburgmarket.co.za**
- 3) The duration of contract is 12 months period capped at R200 000.00, whichever comes first.

NB: No quotations will be accepted after the closing date and time.

Joburg Market is not obliged to appoint the cheapest tender and reserves the right not to accept any submission and to re-advertise if it so wishes. Service providers will be adjudicated according to the Supply Chain Management Policy using the 80/20 point system, based on the Preferential Procurement Policy Framework Act 5 of 2005 and MFMA, Act 56 of 2003 as well as the Broad-Based Black Economic Empowerment Act, Act 53 of 2003. It is the supplier's responsibility to ensure that all documents are received by Joburg Market before the closing date and time.

Enquiries: Technical enquiries must be addressed to Ms. Juliet Kekana at 011 992 8034 and SCM enquiries to Mr. Rofhiwa Mammburu at Tel 011 992 8119 or rmammburu@joburgmarket.co.za. Enquiries must be done in writing on or before the closing date.

Approved by

 07/11/2011

Supply Chain Operations Manager