

REQUEST FOR QUOTE (RFQ)

Description of Goods/Service required: Medical Surveillance for 72 employees

RE – ADVERT

Requisition No. 32660

RFQ No. 32660

Advert date: 25 November 2011

Closing Date: 06 December 2011 at 11:00 AM

REQUIREMENTS

1. Service Provider to be registered on Joburg Market database prior to the order being finalized
2. Valid Tax Clearance
3. Proof of registration with South African Nursing Council for the nurse
4. Proof of registration with HPCSA (for the Doctor)
5. Completed and signed MBD 6.1 form (obtainable from Supply Chain office)
6. Price (s) quoted must be valid for at least sixty (60) days from the date of your offer and according to specification
7. Price(s) quoted must be firm and inclusive of VAT (if VAT registered)
8. Quotations will be evaluated on PPPFA 80/20 points system
9. The following information must be indicated, percentage owned by HDI, Woman and Disabled and is not indicated service providers will be allocated zero on preferential points
10. Exclusion of other items will cause a disqualification; all quotes must be prepared according to the scope of work.

The MBD 6.1 Preference Claim Form and the Supplier Database form can also be downloaded from our website under the Procurement menu – www.joburgmarket.co.za

NB: Service provider not registered on the our database will be required to register prior to the order being finalized

SPECIFICATIONS

Joburg Market needs to appoint a service provider to conduct medical surveillance for 72 employees, the medical tests includes:

- Peripheral pulses
- Blood pressure
- Respiratory system
- Cardiovascular system
- Muscular – skeletal system
- Neurological system
- Visual acuity
- Lung Function testing
- Chest X-rays
- Full blood count and Hemoglobin
- Urine Test
- Liver functions
- Audiometric test

The Resources conducting the above tests must be in possession of the following Qualifications/ Documents and proof thereof must be attached with the bid document.

- Audometry
- Spirometry
- Radiographer

NB: Refer to the RFQ document for detailed specifications

COMPULSORY BRIEFING SESSION:

Compulsory briefing session will be held on the **01 December 2011 @ 10h00 – Venue is 4th floor boardroom**

GENERAL

The quotation must be submitted in either of the following ways before the closing time:

- 1) In a sealed envelop, duly endorsed: **Requisition No. 32660 – Medical Surveillance of 72 employees at Joburg Market** and the name and Address of the service provider must be deposited in the tender box at 4th floor Supply Chain office, which address is indicated above.
- 2) By fax to fax number: (086 665 4532)

3) Via email for attention Ms Tumi Mphuthi at email address: tmphuthi@jfpn.co.za

No bids will be accepted after the closing time.

EVALUATION CRITERIA

Firstly Service Providers will be evaluated in terms of functionality as part of the minimum requirements before evaluated on price as follows:-

Functionality Assessment

FUNCTIONAL AREAS	SCORES
Over 3 references in similar project (provide list of contactable references or written testimonials)	50
Qualifications of resources (attached Proof of Qualification, required qualifications are Audiometry, Spirometry and Radiographer)	50
TOTAL	100

NB! The minimum cut off points for functionality is 80 points out of 100 points and any bidder scoring less than 80 points will not be considered for further evaluation.

Service Providers that qualified pre-evaluation in terms of the functionality cut-off points of 80 points will then be evaluated in terms of price (80 points). (Note points for functionality and price will not be combined as previously done).

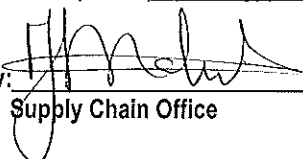
Final Proposal will be evaluated on the basis of the PPPFA 80/20 point system. The 80/20 point system will be as follows:

Price Assessment	80
TOTAL	80

PREFERENTIAL ELEMENTS	POINTS
HDI	4
Women	4
Disabled	1
Emerging SMME's (attach turnover or financial statements)	6
Locality	5
• City of Johannesburg = 5	
• Gauteng Province = 3	
• Within RSA = 1	
• National = 0	
	20

Joburg Market is not obliged to appoint the cheapest tenderer and reserves the right not to accept any submission and to re-advertise if it so wishes. Service providers will be adjudicated according to the Supply Chain Management Policy using the 80/20 point system, based on the Preferential Procurement Policy Framework Act, Act 5 of 2005, MFMA, Act 56 of 2003, as well as the Broad Base Black Economic Employment Act, Act 5 of 2003. It is the supplier's responsibility to ensure that all documents are received by Joburg Market.

Enquiries: Ms Tumi Mphuthi (tmphuthi@jfpn.co.za) Tel: 011 992 8109

Approved by: 
Supply Chain Office