

REQUEST FOR QUOTE (RFQ)

Description of Goods/Service required: Supply, installation and servicing of Fire Fighting Equipment at Joburg Market

Requisition No. 32680 RFQ No. 32680 Advert date: 23 November 2011 Closing Date: 01 December 2011 at 11:00 AM

REQUIREMENTS

1. Service Provider to be registered on Joburg Market database prior to the order being finalized
2. Valid Tax Clearance
3. Minimum of 3 contactable references in similar projects
4. Registration with Fire Protection Association of SA
5. Completed and signed MBD 6.1 form (obtainable from Supply Chain office)
6. Price (s) quoted must be valid for at least sixty (60) days from the date of your offer and according to specification
7. Price(s) quoted must be firm and inclusive of VAT (if VAT registered)
8. Quotations will be evaluated on PPPFA 80/20 points system
9. The following information must be indicated, percentage owned by HDI, Woman and Disabled and is not indicated service providers will be allocated zero on preferential points
10. Exclusion of other items will cause a disqualification; all quotes must be prepared according to the scope of work.

The MBD 6.1 Preference Claim Form and the Supplier Database form can also be downloaded from our website under the Procurement menu – www.joburgmarket.co.za

NB: Service provider not registered on the our database will be required to register prior to the order being finalized

SPECIFICATIONS

Joburg Market needs to appoint a service provider that will be responsible for the supply and servicing of our Fire Fighting Equipment. Interested companies will be invited to attend the briefing session. Only bidders that meet the required accreditation (minimum requirement) will be considered.

ACCREDITATION REQUIRED

Service provider need to have the following accreditation:

- Registration with Fire Protection Association of SA.

Additional requirements:

- Proof of ASIB certification (Sprinklers). If this item is outsourced, the company should submit proof of agreement + the subcontractor shall comply with this requirement.
- Proof of SAQCC assessment (individuals)

SCOPE OF WORK

Fire Fighting Equipment (To be done in accordance with SANS 1475)

- Service of sprinklers.
- Annual service of Fire extinguishers and hydrants and maintenance thereof within Joburg Market.
- Supply of evacuation chairs

NB: Refer to the RFQ document for detailed specifications

COMPULSORY BRIEFING SESSION:

Compulsory briefing session will be held on the **28th November 2011 @ 11h00 – Venue is 4th floor boardroom**

GENERAL

The quotation must be submitted in either of the following ways before the closing time:

- 1) In a sealed envelop, duly endorsed: **Requisition No. 32680 - Supply, installation and servicing of Fire Fighting Equipment at Joburg Market** and the name and Address of the service provider must be deposited in the tender box at 4th floor Supply Chain office, which address is indicated above.
- 2) By fax to fax number: (086 665 4532)
- 3) Via email for attention **Ms Tumi Mphuthi** at email address: **tmphuthi@jfp.co.za**

No bids will be accepted after the closing time.

EVALUATION CRITERIA

Firstly Service Providers will be evaluated in terms of functionality as part of the minimum requirements before evaluated on price as follows:-

Functionality Assessment

FUNCTIONAL AREAS	SCORES
Past Relevant Experience (letters of reference from clients for similar projects done in the past must be attached)	55
Proof of SAQCC assessment of at least 3 resources	15
Proof of company SABS registration	15
Proof of ASIB Certification (If the services are outsourced, proof of agreement between bidding company and a subcontractor must be submitted)	15
TOTAL	100

NB! The minimum cut off points for functionality is 80 points out of 100 points and any bidder scoring less than 80 points will not be considered for further evaluation.

Service Providers that qualified pre-evaluation in terms of the functionality cut-off points of 80 points will then be evaluated in terms of price (80 points). (Note points for functionality and price will not be combined as previously done).

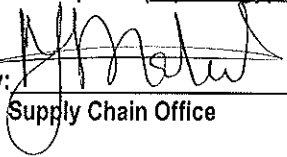
Final Proposal will be evaluated on the basis of the PPPFA 80/20 point system. The 80/20 point system will be as follows:

Price Assessment	80
TOTAL	80

PREFERENTIAL ELEMENTS	POINTS
HDI	4
Women	4
Disabled	1
Emerging SMME's (attach turnover or financial statements)	6
Locality	5
• City of Johannesburg = 5	
• Gauteng Province = 3	
• Within RSA = 1	
• National = 0	
	20

Joburg Market is not obliged to appoint the cheapest tenderer and reserves the right not to accept any submission and to re-advertise if it so wishes. Service providers will be adjudicated according to the Supply Chain Management Policy using the 80/20 point system, based on the Preferential Procurement Policy Framework Act, Act 5 of 2005, MFMA, Act 56 of 2003, as well as the Broad Base Black Economic Employment Act, Act 5 of 2003. It is the supplier's responsibility to ensure that all documents are received by Joburg Market.

Enquiries: Ms Tumi Mphuthi (tmphuthi@jfp.co.za) Tel: 011 992 8109

Approved by: 
Supply Chain Office

22/11/2011